

Graduate Programs Council Minutes
April 25, 2007

Members present: Dorothy Doolittle (Associate Provost and Director of Graduate Studies), David Hibler (presiding), Diane Catanzaro, Jennifer Miskec, Nigel Sellars, Marsha Sprague, Gary Whiting
Graduate Committee Member: Peter Carlson
Also present: Lisa Duncan Raines (University Registrar), Lyn Sawyer (Associate Director of Graduate Admissions and Records), and Marilyn Harris (recording)

- I. Approval of the Minutes
 - A. Minutes from the Graduate Programs Council (GPC) meeting of March 28, 2007 were approved.
- II. Reports
 - A. Chair of GPC – no report
 - B. Director of Graduate Studies
 1. The SACS Visiting Committee Report noted only the MAT program participated in a yearly assessment report. The M.S. in APCS and M.S. in ENVS programs will need to develop assessment plans for next year.
 2. Dr. Doolittle complimented the GPC on the good work done this academic year.
 - C. Office of Graduate Studies
 1. The new deadlines for the Intent to Graduate form are posted on the Graduate Studies webpage.
 2. The new requirement of a receipt of the Graduate Catalog has been implemented.
 3. Lyn has updated the Five-Year Application.
 4. April 26th is the Thesis Format Review deadline for spring semester graduates.
 5. Lyn distributed the list of candidates for May 2007 degree completion. A motion was made and passed to approve the list of candidates for graduation.
 - D. Committee Reports
 1. Credentials Committee
The GPC accepted the recommendation of the Credentials Committee and moved to grant graduate faculty membership to the following:
Probationary
Mario Mazarella, HIST
Jean Stevens, MATH
Jessica Thompson, BCES
 2. Assessment and Program Review Committee-no report
 3. Curriculum and Planning Committee-no report
 4. Admissions, Graduate Assistantships, and Degrees Committee-no report
 5. Governance and Administration-no report
 6. Nominations -no report
- III. Old Business - none
- IV. New Business
 - A. The Graduate Faculty meeting will be held tomorrow in McMurrin Room 102 at 12:15 p.m.
 - B. Dr. Sellars suggested having midterm grades for seniors and graduate students in order to know if a student is in jeopardy of not graduating.
 - C. Dr. Doolittle reminded the GPC that Drop/Add forms for graduate students need to come through the Office of Graduate Studies.
 - D. Additional registration dates for graduate students have been set up a week before fall classes begin.

Dr. Hibler thanked everyone for their participation and adjourned the meeting.

Respectfully submitted,
Marilyn Harris