

Graduate Programs Council Minutes  
January 30, 2006

Members present: David Hibler (presiding), Diane Catanzaro, Jean Filetti, James Reed, Barbara Savitzky, Marsha Sprague  
Ex-officio Member present: Dorothy Doolittle (Director of Graduate Studies)  
Also present: Lyn Sawyer (Associate Director of Graduate Admissions and Records), Rita Savage (Registrar's Office) and Marilyn Harris (recording)

- I. Graduate Programs Council (GPC) minutes from the November 15, 2005 meeting were accepted.
- II. Chair of the Graduate Program Council-no report
- III. Report of the Office of Graduate Studies
  - A. Lyn Sawyer reported that at the December Commencement all of the December graduates as well as some August graduates participated.
  - B. She will be attending two college fairs in March 2006.
  - C. Lyn informed the Council there are over 70 Intents to Graduate on file:

ENVS:	12
MPSL:	1
I/O PSYC:	5 however 2 are not active students
APCS:	12
MAT:	45
  - D. Dr. Doolittle stated that approximately 70 exit interviews were sent to graduates from May 2004 forward. A copy of the exit interview form was distributed. Dr. Catanzaro suggested the exit interview include a question regarding program rigor.
- IV. Committee Reports (Taken out of order due to a member's time conflict)
  - A. Credentials Committee
    1. The University Supervisors for TCHG 510 went through the approval process using the new form which is based on the signatures of the Department Chair, Program Coordinator, Dean and Director of Graduate Studies.
    2. The Graduate Program Council accepted the recommendation of the Credentials Committee and moved to grant graduate faculty status to the following:

**Regular:**  
Georgetta Georgescu, MCLL

**Provisional:**  
Betty Anglin, FAAH  
Francisca Cronk, MCLL  
Margaret Barron, TCHG; Gilbert Crippen, TCHG; Duanne M. Hawkins, TCHG; Wanda B. Mallette, TCHG; Linda T. Morgan, TCHG; Kenneth Noland, TCHG; Judy R. Pantelides, TCHG; Donna Savage, TCHG; Anne C. Tyler, TCHG; Regina J. Waters, TCHG; Richard N. Weber, TCHG; Teresa H. Wheeler, TCHG
    3. Dr. Doolittle reported that she discussed with the Provost the motion from the November meeting regarding the one-time appointment to graduate faculty. His concern about the perpetual appointment was that there should be a process in place if the faculty person is not performing well. Dr. Doolittle asked the Credentials Committee to meet with her to prepare a recommendation to bring back to the GPC to address this issue.
  - B. Curriculum Committee – no report
    1. It was noted that there are courses for the Curriculum Committee to review. Due to time constraints, it was suggested the Curriculum Committee make a recommendation and a vote be taken by e-mail. Dr. Hibler was asked to remind the Curriculum Committee Chair that there are courses needing approval.
- V. Old Business
  - A. Graduate Catalog
    1. The new catalog will be linked within the SACS documentation and, therefore it will need to be issued by April 2006.
    2. Program Coordinators were asked to review topics courses and courses not taught recently.

3. A discussion followed regarding cross-listing courses, especially those shown as 300/500 courses. It was emphasized that there is to be substantial difference between the courses with each having a separate syllabus. There is no stated policy on cross listing 300/500 level courses. Dr. Doolittle offered to review past policies in order to present a clear recommendation on this.

VI New Business

- A. Dr. Doolittle met with the Undergraduate Curriculum Committee (UCC) and presented the motion from the Graduate Program Council regarding seniors with an overall 3.0 GPA being allowed to enroll in a maximum of 8 graduate credit hours (one course per semester with associated lab) and that these credit hours count toward the 120 credit hours for the undergraduate degree. The UCC approved the recommendation and requested it be made retroactive to Fall 2003 when SCT Banner was implemented.
- B. A motion was made and accepted making this retroactive to Fall semester 2003.
- C. Dr. Doolittle requested a meeting with the ENVS and APCS Program Coordinators to discuss the impact of this change on their 5 Year Master's degree programs.

IV. Committee Reports (continued)

- A. Assessment and Program Review-no report.
- B. Admissions, Graduate Assistantships, and Degrees-no report

The meeting adjourned at 11:00 a.m.

Respectfully submitted,  
Marilyn Harris