

Graduate Programs Council Minutes
March 27, 2006

Members present: David Hibler (presiding), Pete Carlson, Diane Catanzaro, Barbara Savitzky, Marsha Sprague, Lisa Webb, and Gary Whiting

Also present: Lyn Sawyer (Associate Director of Graduate Admissions and Records), Donna Shelton (Registrar's Office), and Marilyn Harris (recording)

- I. Graduate Programs Council (GPC) minutes from the February 27, 2006 meeting were accepted.
- II. Chair of the Graduate Program Council
 - A. The PCSE Department is negotiating with a German institution for a student exchange program possibly in 2008. One of the requests from the German school is that their juniors and seniors be allowed to enroll in graduate courses while at CNU. Dr. Hibler presented this for informational purposes only, not for any type of action by the GPC at this time.
- III. Report of the Office of Graduate Studies
 - A. Lyn Sawyer stated she has revised the acceptance letter going to five year students to clearly state the academic policy adopted by the GPC at the last meeting.
 - B. She reported 67 students have filed Intent to Graduate forms for spring semester 2006.
 - C. Lyn informed the Council the theses are coming in earlier and are of excellent quality.
 - D. Dr. Sprague stated the MAT program has set a cap of 80 applications for the next cohort.
- IV. Old Business
 - A. Closing of Master's Programs
 1. Dr. Carlson and Dr. Catanzaro both stated the last students from the M.S. in Public Safety Leadership and M.S. in Applied (I/O) Psychology programs will complete by the end spring semester 2006. No further courses will be offered from these programs.
- V. New Business
 - A. Updating the Governance Documents
 1. Dr. Hibler lead the Council through the proposed changes to the Assessment and Program Review Statement of Criteria and Policies document, and the Admissions, Graduate Assistantships and Degrees Committee Statement of Criteria and Policies document. The changes to these two documents were discussed and accepted by motion.
 2. The Graduate Faculty Membership and Governance document needed some additional language inserted for the Council's review, and the revision to this document was tabled until the next GPC meeting.
- VI. Committee Reports
 - A. Credentials
 1. The Graduate Program Council accepted the recommendation of the Credentials Committee and moved to grant regular graduate faculty status to:
Jennifer Miskec, ENGL
Mary Wright, ENGL
Eduardo Perez, SOCL.
 2. Dr. Sprague told the Council that the Credentials Committee has revised the Graduate Faculty Application for ease of completion and for clarity. A sample form was distributed. No changes were made to the criteria.
 - B. Assessment and Program Review – no report.
 - C. Admissions, Graduate Assistantships, and Degrees – no report.
 - D. Curriculum
 1. The Graduate Program Council accepted the recommendation of the Graduate Curriculum Committee and moved to accept the following changes in the number of credits to previously approved courses:

MUSC 537	from 3 credits to 2 credits	now will be MUSC 537 (2-2-0)
MUSC 570	from 2 credits to 1 credit	now will be MUSC 570 (1-1-0)
MUSC 580	from 2 credits to 1 credit	now will be MUSC 580 (1-1-0)
MUSC 592	from 2 credits to 1 credit	now will be MUSC 592 (1-1-0)
APP COND 533	from 2 credits to 3 credits	now will be APP COND 533 (3-3-0)

2. The Graduate Program Council moved to accept the recommendation of the Graduate Curriculum Committee for courses that were reviewed but not brought to the GPC meeting. Those recommended courses will be approved via an e-mail vote. The outcome of the vote will be reported at the next meeting.
- E. Nominations Committee
1. The Council discussed the need to have elections at a general graduate faculty meeting in April. Three members of the GPC whose terms expire Spring 2006 will be asked to create a slate of candidates for the April meeting of the graduate faculty. Marilyn Harris will contact the faculty on behalf of the Council.
- VII. Announcements
- A. The next meeting of the GPC will be held on April 24, 2006 at 10 a.m. in the Student Center Board Room.

The meeting adjourned at 12:00 p.m.

Respectfully submitted,
Marilyn Harris